

COUNCILLORS' INFORMATION BULLETIN

Thursday, 5 April 2018

Bulletin No: IB/918

INFORMATION ITEM

Pages

1 **Delegated Planning Decisions**

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Delegated planning decisions for the week beginning 26 March 2018 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on 01293 438577.

2 **Action Taken Under Delegated Authority: Brighton Road Conservation Area Statement**

Councillor P Smith, Cabinet Member for Planning and Economic Development, exercised authority in accordance with the Constitution on 4 April 2018 to approve adoption by the Council of the Brighton Road Conservation Area Statement (2018) as set out in consideration report SHAP/74 included in Councillors' information Bulletin IB/916.

3 **Building Cleaning Services Contract Award**

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The Council currently has a Contract in place with Monitor Cleaning Service which was set to expire on 31 March 2018, however a two month extension has been agreed until 31 May 2018 in order to allow sufficient time for an effective TUPE transfer should this be required. The value of the contract is in the region of £430K per annum. The Contract has been in place since 2013, following a competitive OJEU compliant tender process in collaboration with both Horsham District Council and Mid Sussex District Council. The contract covers a range of cleaning requirements across a range of properties owned by the Council, including the town hall, community centres, pavilions and public toilets.

The Council has just been out to tender for a new contract, again in collaboration with Horsham and Mid Sussex District Councils. In line with the Constitution, Cabinet would normally award any contract with a total value over £500,000. Due to tight implementation timescales and the requirement to obtain Cabinet approval from each of the authorities participating in the tender process, the report to Cabinet on 21 March 2018 recommended that the best approach to meet the contract start date is to



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seek approval to delegate the contract award decision to the Leader of the Council. This Cabinet report was approved.

An in-house bid was not considered to be appropriate as this would be significantly more expensive than the services provided by external cleansing specialists, and at a time when the Council needs to consider further savings to balance its budgets from 2019/20.

Subsequent to the Cabinet meeting on 21 March 2018, Councillor P Lamb, as Leader of the Council, awarded a contract to Bidder A for the provision of building cleaning services.

The options considered and rejected are contained within the published report HCS/05. Details relating to the outcome of the tender process are attached for Councillors only.

4 **Anti-Fraud and Corruption Strategy 2018** **11 - 24**

The Anti-Fraud and Corruption Strategy 2018 is attached for Councillors only.

5 **Whistleblowing Policy 2018** **25 - 36**

The Whistleblowing Policy 2018 is attached for Councillors only.

6 **Press Releases**

Press releases are available at www.crawley.gov.uk/news

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 26/03/2018 and 30/03/2018

Application Number	Location	Proposal	Date of Decision	Decision
CR/2017/1011/FUL	45 AINTREE ROAD, FURNACE GREEN, CRAWLEY	Erection of a single storey front and side extension	27 March 2018	REFUSE
CR/2018/0023/FUL	1 KINGFISHER CLOSE, THREE BRIDGES, CRAWLEY	Erection of two storey side extension and loft conversion to habitable space with two rear dormers	29 March 2018	PERMIT
CR/2018/0031/FUL	10 COOK ROAD, TILGATE, CRAWLEY	Erection of a single storey rear extension	29 March 2018	PERMIT
CR/2018/0038/TPO	18 TOFTWOOD CLOSE, POUND HILL, CRAWLEY	(T1) Oak tree - reduce height and crown radius by 2.5m all over, thin crown by 10% and remove growth on trunk (amended description)	27 March 2018	CONSENT
CR/2018/0041/LBC	THE TREE, 103 HIGH STREET, NORTHGATE, CRAWLEY	Listed building consent for g cramps fixed to metal uprights to attach temporary banner	29 March 2018	CONSENT
CR/2018/0042/ADV	THE TREE, 103 HIGH STREET, NORTHGATE, CRAWLEY	Advertisement consent for 1 x non illuminated banner	29 March 2018	CONSENT
CR/2018/0043/FUL	CAFE HAVANA, 32 BROADFIELD BARTON, BROADFIELD, CRAWLEY	Change of use to a mixed use of restaurant/cafe (A3) and shisha lounge (sui generis), and proposed outside seating area to the front of the premises (revised description and plans received)	26 March 2018	REFUSE
CR/2018/0089/192	11 CAMPBELL ROAD, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for erection of single storey rear extension	28 March 2018	PERMIT

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Agenda Item 1

Application Number	Location	Proposal	Date of Decision	Decision
CR/2018/0091/192	37 GOFFS PARK ROAD, SOUTHGATE, CRAWLEY	Certificate of lawfulness for the erection of a single storey rear extension	28 March 2018	PERMIT
CR/2018/0107/PA3	ENERGY HOUSE, HAZELWICK AVENUE, THREE BRIDGES, CRAWLEY	Prior approval for change of use from office (B1) to residential (C3) for 40 no. apartments	27 March 2018	PRIOR APPROVAL APPROVED
CR/2018/0110/PA3	PACIFIC HOUSE, HAZELWICK AVENUE, THREE BRIDGES, CRAWLEY	Prior approval for change of use from office (B1) to residential (C3) for 20 no. apartments	27 March 2018	PRIOR APPROVAL APPROVED
CR/2018/0111/TPO	14 MOUNT CLOSE, POUND HILL, CRAWLEY	Oak (T1) located at the front of the property - clean to remove all dead, diseased and broken branches 2 centimetres in diameter and larger throughout crown to improve health and appearance and reduce risk of branch failure. Also thin crown to remove approximately 20% of live branches	27 March 2018	CONSENT
CR/2018/0115/HPA	137 BUCKSWOOD DRIVE, GOSSOPS GREEN, CRAWLEY	Prior notification for the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by a maximum of 7.59m, and have a maximum height of 3.0m and an eaves height of 2.30m	28 March 2018	PRIOR APPROVAL REFUSED
CR/2018/0144/192	5 BUTTS CLOSE, WEST GREEN, CRAWLEY	Certificate of lawfulness for single storey rear extension and hip-to-gable loft conversion incorporating rear dormer and front velux windows	27 March 2018	PERMIT
CR/2018/0152/TCA	TOLL HOUSE, CHURCH ROAD, POUND HILL, CRAWLEY	Trees along eastern boundary in rear garden- reduce overhanging branches to suitable growing points to leave 1m overhang of boundary line	27 March 2018	NO OBJECTION

Application Number	Location	Proposal	Date of Decision	Decision
		<p>Small conifer in front garden - fell. Overgrown hedge near entrance gate - reduce height to 2.5m. Eucalyptus in front garden near house- remove small stem growing from base, reduce height by 2m and lateral branches by 1m, remove low branch overhanging house. Small Sycamore next to Eucalyptus - fell. Large Sweet Chestnut near car port and garage- lift crown to give 6-8m clearance over ground</p>		

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Agenda Item 3

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
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Agenda Item 4

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Agenda Item 5

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